



**MASTER'S SCHOLARSHIPS
2011-2012 APPLICATION FORM**

Please read instructions on page 9 and 10.

www.fondationarbour.ca

Affix
your photo
here.

PERSONAL INFORMATION

Last name First name

Date of birth University attending currently

Student identification number Permanent code

Student's local address (including postal code)

Permanent address (if different)

Phone number E-mail

Residence from May 1st 2011 to April 30th 2012

Living with parents: No

If yes, check appropriate box:

Summer

Fall

Winter

Nationality

Canadian citizenship: Place of birth in Canada

Status. Specify: Permanent resident or Canadian citizen

Date obtained,
if applicable

Country of birth other than Canada (if applicable)

Please provide a photocopy of **one of the following documents** as proof of your Canadian citizenship or permanent resident status. Check appropriate box.

Birth certificate

Passport

Canadian citizenship card

Permanent resident government card

Please indicate your full name in the box at the bottom of each page.

Personal Information

(continued)

Permanent residence in the province of Quebec

This scholarship is available only to Canadian citizens residing in *the province of Quebec* and to permanent residents in *the province of Quebec* having applied for Canadian citizenship. Supporting documentation must be provided with a photocopy of **two of the following documents**. Please check appropriate boxes.

- Quebec driver's license
- Health insurance card
- Recent municipal/school tax invoice
- Recent phone bill
- Recent Notice of Assessment from the Quebec govt.

Linguistic Ability

Please enumerate four languages or less that you know, starting with the one with which you are most at ease. For each one of them, check the appropriate box corresponding to your degree of ability.

LANGUAGE	working knowledge	Degree of Ability			
		<	-	+ >	fluent
<input type="text"/>					
<input type="text"/>					
<input type="text"/>					
<input type="text"/>					

EDUCATION

Secondary studies:

Institution	Programme	Diploma	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Collegial studies:

Institution	Programme	Diploma	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

University studies:

Institution (1 st cycle)	Programme	Diploma	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Other completed studies:

Institution	Programme	Diploma/specialty	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Other ongoing studies:

Institution	Programme	Diploma/specialty	Expected date of completion
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

MASTER'S LEVEL OF PROJECTED STUDIES

Diploma to be awarded	University	Faculty/School	Department
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Programme of study	Field of interest		
<input type="text"/>	<input type="text"/>		
Date of entry	Expected date of completion		
<input type="text"/>	<input type="text"/>		
Actual credits to date	Total credits of programme		
<input type="text"/>	<input type="text"/>		

ACADEMIC RESULTS

You must have obtained a minimum average of 75% or equivalent in the last year of your bachelor degree.
(*This criterion is essential to apply for a scholarship from the Foundation.*)

Please complete. My average for the last year of my bachelor degree was:

An **official transcript** of all undergraduate studies must be submitted with this application form.

FIELD OF STUDY

The Foundation allocates its scholarships in the following categories.

Check the box that applies to you.

Business Administration (M.B.A.)

Engineering

Computer science

PERSONAL ACCOMPLISHMENTS

Work experience, in-service training, student projects, associations, institutes, professional orders, societies, corporations, clubs, volunteering, publications, awards or distinctions.

Describe below your involvement in five of the above.

1.
2.
3.
4.
5.

SCHOLARSHIPS

Previous awards

Year	Institution	Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

FINANCIAL SITUATION

Please pinpoint reasons and briefly explain why financial assistance from the Foundation should be granted to you.

Financial Situation

(continued)

STUDENT BUDGET

INCOME

	May 1 st to August 31 st 2010	September 1 st to December 31 st 2010	January 1 st to April 30 th 2011
Employment income			
Employment insurance			
Family allowance			
Government loan/bursary			
Scholarships and other awards			
Alimony			
Investment and interest income			
Financial support (parents, spouse, etc.)			
Other income (specify)			
TOTAL INCOME			

EXPENSES

	May 1 st to August 31 st 2010	September 1 st to December 31 st 2010	January 1 st to April 30 th 2011
School: tuition			
textbooks, school supplies, etc.			
Lodging: rent (your share only)			
boarding			
mortgage payments			
taxes and insurance			
telephone, internet, cable, utilities			
Food: groceries			
outside meals			
Transportation: public transport			
car (payments)			
car maintenance			
Other expenses: leisure, recreation			
medical and dental expenses			
child-care			
clothing			
personal expenses			
exceptional expenses			
other (specify)			
TOTAL EXPENSES			

Financial Situation

(continued)

TOTAL INCOME (May 1st 2010 to April 30th 2011)

less

TOTAL EXPENSES (May 1st 2010 to April 30th 2011)

SURPLUS (DEFICIT)

OTHER FINANCIAL RESOURCES (as of today)

Savings

Investments

Available credit margin (including credit cards)

Other (specify)

TOTAL OTHER FINANCIAL RESOURCES

DEBTS (as of today)

Loans and governmental aid

Bank loans

Credit cards

Other (specify)

TOTAL DEBTS

PERSONAL STATEMENT

In your own words, in a text of approximately 750 words, describe your study objectives and career goals and also explain how your studies at the Master's level will benefit society at large.

A large, empty rectangular box with a black border, intended for the user to write their personal statement.

INSTRUCTIONS AND SELECTION CRITERIA

Eligibility

The annual *Fondation Universitaire Pierre Arbour* Master's scholarship competition for 2011-2012 is open to Canadian citizens and landed immigrants with permanent residency status in the province of Quebec who are presently full-time students in the graduating class at the bachelor level at a university in the province of Quebec and who intend to pursue full-time studies at the Master's level at a university in the city of Montreal: Concordia University, McGill University, l'Université de Montréal, l'UQAM or l'École de Technologie Supérieure. Applicants must also be at their first registration at the Master's level. They must therefore either be newly enrolled or in the process of being registered at the Master's level.

The scholarship programme of the Foundation will select deserving students with real financial difficulties from academic fields known to promote economic growth: Business Administration (M.B.A.), Engineering and Computer Science.

Selection Criteria

Academic performance *	40%
Leadership	25%
Valid and recognized financial need	25%
Aptitude for research/analytical thinking	10%

* minimum 75% or equivalent

Instructions to submit candidacy

All application forms **must be filled on-line except for the signature and the date at the very end, which are to be handwritten**. Application forms must be printed on standard white paper and only allotted spaces are to be filled out. Reverse side of paper is to be left blank. A regular wallet-size photo is to be attached to page 1 of the application form where indicated.

Supporting documents to be submitted are clearly indicated on the application form. However, a check-list of these documents at the very end should be useful. Only requested documents are to be submitted.

No document submitted will be returned to a candidate. Accordingly, the Foundation insists that **only photocopies** of personal documents be submitted for its files. During the interview, candidates will be asked to provide original documents to be examined by qualified personnel of the Foundation. These documents will be given back to the candidate at the end of the interview.

A complete candidacy application comprises **three copies** of candidacy. (One copy being one application form and a copy of each of the annexed documents to be submitted by the candidate (see Part A of check-list).) The file itself must be **submitted to your university**.

Submissions by applicants directly to the Foundation will not be retained or considered. This applies to the application form, supporting documents, letters of reference and any other documents sent separately to the Foundation.

Each university has established its own internal procedures and deadlines and it is the applicant's responsibility to be informed and to respect these regulations. **Each university will submit seven nominees to the Foundation.** For l'Université de Montréal, the Département d'Informatique will select one candidate, l'École Polytechnique, four candidates, and les Hautes Études Commerciales, two candidates. Each complete file accompanied by a formal letter of nomination, signed by the President, the Principal, the Rector or a departmental Dean must be submitted **directly to the Foundation** by the university itself. Finalists will be contacted by mid-September 2011 and interviews will take place in September 2011. The Foundation will make its choice solely from candidates submitted by participating universities but is not committed to awarding a specific number of scholarships. Scholarship recipients will be notified by mid-October 2011.

Instructions and selection criteria

(continued)

Three letters of reference must accompany a candidacy file. **Two** of the letters of reference must be from **academic** referees (pertaining to academic achievement but one may refer to leadership of candidate in university milieu) and **one** from a **non-academic** referee (dealing with non-academic aspects of the candidate outside of university environment).

All reference letters must be written on **official letterhead** of the organization, be **signed by referee** with mention of title and coordinates and sent **directly by mail, in a sealed envelope, to the appropriate university office.**

Any false statement in a scholarship application made to the Fondation Universitaire Pierre Arbour will automatically disqualify the applicant and entail termination of any funding by the Foundation. The Foundation shall have the right to recover any funds disbursed.

The Fondation Universitaire Pierre Arbour has policies to protect the privacy of personal information in candidate files.

I certify that my declarations in this application form are true and accurate.

Signature

Date

CHECK-LIST OF DOCUMENTS TO BE SUBMITTED

PART A: DOCUMENTS TO BE SUBMITTED BY THE CANDIDATE WITH THIS APPLICATION FORM

- 1. Proof of Canadian citizenship or landed immigrant status
- 2. Proof of permanent residency in the province of Quebec: first document
- 3. Proof of permanent residency in the province of Quebec: second document
- 4. Official transcripts of all undergraduate studies
- 5. Photo on page 1

PART B: DOCUMENTS TO BE MAILED BY REFEREES TO APPROPRIATE UNIVERSITY OFFICE

- 1. First letter of reference from an academic referee
- 2. Second letter of reference from an academic referee
- 3. One letter of reference from a non-academic referee

GOOD LUCK!

Keep this page for your records.